

**SANDPOINT URBAN RENEWAL AGENCY  
MEETING MINUTES OF SEPTEMBER 4, 2018  
7:30 A.M. CITY HALL COUNCIL CHAMBERS**

**MEMBERS PRESENT:** Eric Paull, Marilyn Sabella, Steve Lockwood and Jacob Humble. Kendon Perry and Aaron Qualls arrived at 7:32 a.m.

**MEMBERS ABSENT:** Tom Bokowy

**STAFF PRESENT:** Maree Peck (clerk) and Public Works Director Amanda Wilson.

Meeting was called to order by Chairman Eric Paull at 7:30AM.

**Minutes:** Minutes for the August 7, 2018 (regular meeting) and minutes for the August 23, 2018 (special meeting) were approved as submitted.

**Financial Report:** Downtown general account \$970,649.28; Revenue Allocation Fund a/c \$126,464.89; Northern \$1,658,175.44. Downtown loan balance \$707,280.44 (next payment due 9-15-18 \$124,149.01).

Increment received in August: \$196,059.50 for Northern and \$174,285.96 for Downtown. Invoices for payment not project specific: \$0

**Old Business**

**Downtown streets:** 2017/18 Downtown Streets budget - \$1,500,000. Advanced to date: \$0; remaining balance \$1,500,000. Invoice for approval \$2,800 for Elam & Burke. Amanda Wilson reported that Cedar Street is now completely open. Sidewalks, paving, furniture and trees will be installed with a paving date of September 12<sup>th</sup> and 13<sup>th</sup>. Sewer construction starts today on First Avenue between Church Street and Main Street. Invoices for reimbursement will be submitted the end of September which is when she anticipates reaching the \$1.5 million dollar amount. Eric Paull pointed out to Amanda that they will need to schedule a special meeting if they want payment prior to the next regularly scheduling meeting on October 2<sup>nd</sup>.

Eric Paull noted there are two invoices submitted for approval from Elam & Burke. \$420 is for their work on the City street project and \$2,380 for work on downtown debt. **Perry moved** to approve payment of the two invoices totaling \$2,800. **Qualls seconded the motion. Motion passed unanimously with Bokowy absent.**

**Downtown Street Engineering:** 2017/18 budget \$150,000. Advanced to date: \$37,615.78 remaining balance \$112,384.22. Invoice for approval \$0. Amanda Wilson reported the project is in the design process of Phase 2 with 40% complete. This project will go to bid in early February 2019.

**Oak Street:** Amanda Wilson reported that this project has switched to the east side and will be completed in two weeks. The west side of Oak Street is open and paved. At the end of this project, street lights and pedestrian beacons will be installed at the intersection.

**Art:** Downtown funds; \$87,958.77; Northern \$135,728.57.

a) **Silver Box Project;** advanced to date \$7,595.30; Remaining balance \$12,404.70; Invoices for approval \$0. No report was provided on this project.

b) **Schweitzer Roundabout Public Art;** budget \$113,500.00; Advanced to date: \$3,000.

Remaining balance \$110,500. Invoice for approval \$27,000. Elle Susnis, Chair of the Sandpoint Arts Commission, reported that \$27,000 is the first of three installments reflected in the request for proposal. **Sabella moved** to approve payment of the invoice of the amount of \$27,000.

**Hilton seconded the motion. Motion passed unanimously with Bokowy absent.**

**Northern URD Update:** Invoice for approval \$1,427.25 from Elam & Burke. Paid to date \$14,774.06. Eric Paull reported that the plan amendment is still on hold although they will need to proceed with a plan amendment for SURA's participation on a sewer project on Boyer Avenue which may require an eligibility study. The first study was based on the purchase of 47 acres.

**Lockwood moved** to approve payment of the invoice in the amount of \$1,427.25. **Qualls seconded the motion. Motion passes unanimously with Bokowy absent.**

**Adjourn 7:41 a.m.**

Next regular meeting, October 2, 2018, 7:30 a.m. City Hall Council Chambers.